



# ACCOUNT OPENING / AMEND FORM

Please note Photo I.D with signature is needed for all new account holders either driving licence or passport

## PERSONAL DETAILS

DR  Dentist  Nurse  H&T  Title:  Name:

Ltd Company Name:  Company Reg No:

Invoicing Address:

Postcode:

GMC/IMC/GDC/IDC/NMC/GPhc/PSNI No:  Prescriber: YES  NO

Email Address:

Telephone:  Mobile:

Delivery Address (if different from above):

Postcode:

## PARTNER PRESCRIBER DETAILS

(To be completed by associated Prescriber or Medical Director)  
(Photo ID required to process application)

Name:

Correspondence Address:

Postcode:

Home Address (if different from above):

Postcode:

GMC/IMC/GDC/IDC/NMC/GPhc/PSNI No:  Email Address:

Telephone:  Mobile:

**Medical Director Declaration:** (Please tick to confirm)

I hereby declare I am responsible and indemnified for medicines stocked, stored and used at the premises

**Associated Prescriber Declaration:** (Please tick to confirm)

I hereby declare I am responsible for seeing all prescription patients face to face for this account and have the appropriate indemnity, and product and procedure knowledge

Please Print and Hand Sign

Signature:  Date:

## Account Conditions and Acknowledgments

- Prescriptions** I undertake that private prescriptions will be sent to you by mail the same day for receipt within 72 hours, otherwise I will be re-invoiced including VAT. I understand that the pharmacist has the right to use his/her discretion to decide whether to authorise prescription orders. I agree to provide any further information or clarification as requested, to support this right
- Account** I confirm that I am appointed as agent to take delivery and am the authorised signatory on the account. I bear the responsibility for any unauthorised access to my account. I have read the terms and conditions at [www.bfmulholland.com/terms-conditions-i7](http://www.bfmulholland.com/terms-conditions-i7)
- Products** I am fully responsible for all aspects regarding the prescribed medication at the address on behalf of patients. I confirm that I have the appropriate training and techniques to administer each product. I confirm that I have professional indemnity insurance. I take full responsibility for any products that I prescribe outside of their SPC including dosage and indications
- Patients** I confirm that the prescribed item(s) will only be used for the treatment of the named patient on the prescription and that I have undertaken a FACE TO FACE consultation with the named patient. I confirm that I have the consent of the patient to receive the delivery of prescribed products on his/her behalf and that the patient has consented to medfx pharmacy dispensing his/her prescription with the full understanding of his/her choice to use alternative pharmacies.

**Account Holder declaration:** (Please tick to confirm)

I hereby declare I agree with the Account Conditions and Acknowledgements

Signature:

Date:

Please Print and Hand Sign

## PRIVACY

We believe that based on your purchase you would be interested in other related products and services. We'll contact you about these and look forward to doing business with you again soon. If you don't want to receive marketing from us (including by e-mail or phone) then please let us know by e-mailing [medfx@bfmulholland.com](mailto:medfx@bfmulholland.com). For details of our privacy policy, please visit our website under 'privacy policy'.

## PAYMENT INSTRUCTIONS

Please make **ROI** payments to:  
Bank Account Number: 85546407  
Sort Code: 90-00-84  
Bank: Bank of Ireland  
Account Name: BF Mulholland Ltd  
IBAN: IE45 BOFI 9000 8485 5464 07  
Swift: BOFIE2D

Please make **NI** payments to:  
Bank Account Number: 73196380  
Sort Code: 20-97-65  
Bank: Barclays  
Account Name: BF Mulholland Ltd  
IBAN: GB95 BARC 20976 5731 96380  
Swift: BARCGB22

Please return completed form to: [medfx@bfmulholland.com](mailto:medfx@bfmulholland.com) or call us on +44 (0) 28 94 452 668 for assistance

## Internal Use ONLY

TO BE COMPLETED BY SUPERVISOR

ORDER ATTACHED	Y / N
CHECK REGISTER	Y / N
PHONE BACK	Y / N
ADDRESS CHECK	Y / N
PHOTO WITH SIGNATURE	Y / N
BANK DETAILS REQUESTED	Y / N
REFER TO SUPERVISOR	Y / N
OKAY TO PROCEED WITH ORDER	Y / N
INFO UPDATED ON CRM	Y / N
SPECIAL REQUIREMENTS:	

AUTHORISED BY: .....